

Privacy Notice and Consent

Privacy

Screen Queensland Pty Ltd (**Screen Queensland**) is committed to protecting your privacy in compliance with the *Privacy Act 1988* (Cth) and the Australian Privacy Principles (**APPs**). This document sets out Screen Queensland's condensed Privacy Notice. Screen Queensland also has a full Privacy Policy, which contains information about how you can complain about any breach by Screen Queensland of the APPs or an applicable APP Code. A full copy of our Privacy Policy can be accessed at [Screen Queensland Privacy Policy](#).

Information Collection, Use and Disclosure

During the course of your involvement with Screen Queensland, we may collect, use or disclose personal information about you for the following purposes:

- administering Screen Queensland programs or initiatives;
- providing the product or service requested by you;
- advising you of events, programs or opportunities offered by Screen Queensland which may be of interest to you.

The types of personal information we may collect, use or disclose about you includes but is not limited to:

- your name, address, date of birth, nationality, and signature;
- your contact details including telephone number and email address;
- your qualifications and experience, including educational history and previous projects, roles and employers;
- your headshot or other photographs of you used for promotional purposes;
- evidence of your Queensland residency status;
- a copy of your driver's licence, passport and Australian visa;
- references regarding individuals applying for funding or employment with Screen Queensland;
- CCTV or other security footage if you attend a Screen Queensland worksite or event;
- your bank account details, superannuation fund details, tax file number, and gender (if you will be performing work for Screen Queensland)

In order to administer Screen Queensland's programs or initiatives and/or provide products and services to you, we may disclose your personal information to the persons/organisations described below:

- any entity to which Screen Queensland is required, or authorised by or under law, to disclose such information (for instance, law enforcement agencies and investigative agencies, courts, various other government bodies);
- other screen agencies, industry bodies, production companies, location scouts and location owners;
- other third-parties that you have consented to;
- Screen Queensland's contractors, agents or business partners for purposes directly related to the purpose for which the personal information is collected;
- Screen Queensland's professional advisors and other contractors (for example IT consultants); or
- external providers of services where you have engaged Screen Queensland to act as your agent.

In addition, the personal information of individuals who receive Screen Queensland funding may be published on Screen Queensland's website and in media releases.

Whenever it is reasonable or practicable to do so, we will collect your personal information directly from you. Sometimes it will be necessary for us to collect information from a third party or a publicly available source, such as IMDB, LinkedIn, social media, traditional media,

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industry bodies, producers, production companies, contractors or other business engaged by Screen Queensland and from other screen agencies.

We may disclose your personal information to recipients within Australia or to overseas recipients including but not limited to recipients in Singapore, New Zealand and the USA. Should information be required to be sent overseas, we will take steps to protect the privacy of your information.

In the event that you do not consent to Screen Queensland collecting, using and disclosing your personal information as described above, we may be unable to provide the services requested by you.

Access to, and correction of personal information

You have the right to request access to your information and to request that Screen Queensland update or correct your personal information. A charge may apply for providing access to your information.

Our Privacy Policy contains further information about how you may request access to, and correction of, your personal information.

Contacting Us

You may contact us by mail, email or telephone as follows:



Screen Queensland
Head of Legal
Level 2, 130 Commercial Road, Teneriffe QLD 4005



(07) 3248 0500



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